ANNUAL REPORT

A SMITHI SMITH LTD 11 CRAWFORD ROAD HATFIELD AL10 OPE

VAT Report For the Period ended 31st MARCH 2016

Vat Registration No. 111 1234 22

Please retain enclosed original documents in a safe place for future reference.

Check the Purchase Day Book. We have referenced all entries. Check the mark up's we have used for your Direct Calculation. Check the Suppliers Transaction Report. Check the Sales Figures.

If you have any queries, please contact us by post fax or phone in order that we can make the necessary changes.

Please note we will make the necessary amendments as soon as you notify us, in this Vat Return or alternatively in the next Vat Return.

INDEX

- 1. Value Added Tax Return
- 2. Vat Working & Management Information
- 3. Summary Of Documents Received
- 4. Sales Takings Declared This Period
- 5. Purchase Day Book This Period
- 6. Nominal Expenditure Items Declared
- 7. Purchase Transactions This Period
- 8. Supplier Names & Telephone Numbers

1

Vat Reg No : 133 0163 64

For the period

From: 01-Apr-15

fo

31-Mar-16

CLIENTS NAME: SMITH LTD	f					
OCICYIO NAME.						Combined Fig
		01.04.15	01.07.15	01.10.15	01.01.16	01.04.15
		To	to	to	fo	TO
	вох	30.06.15	30.09,15	31.12.15	31.03.16	31.3.16
VAT due in this period on sales and other outputs	1	2,019.00	3,391.88	3,085.30	1,432.69	9,928.87
VAT due in this period on acquisitions from other	-					
EC Member States	2	0,00	0.00	0.00	0.00	0.00
Total VAT due (the sum of boxes 1 and 2)	3	2,019.00	3,391.88	3,085,30	1,432.69	9,928.87
VAT reclaimed in this period on purchases and other inputs					.,	
(including acquisitions from the EC)	4	0.00	0.00	0.00	2,599,80	2,599,80
Net VAT to be paid to Customs or reclaimed by you						
(Difference between boxes 3 and 4)	5	2,019.00	3,391.88	3,085.30	(1,167.11)	7,329.07
Total value of sales and all other outputs excluding	Υ					
any VAT. Include your box 8 figure	6	20,190.02	33,918.77	30,852.96	14,326.92	99,288,67
Total value of purchases and all other inputs excluding		777		1	*******	
any VAT. Include your box 9 figure	7	0.00	0.00	0.00	13,624,00	13,624.00
	-					
Total value of all supplies of goods and related services, excluding any VAT, to other EC Member States	8	0.00	0.00	0.00	0.00	0.00
Total value of all aquisitions of goods and related services,						****
excluding any VAT, from other EC Member States	9	0,00	0.00	0,00	0.00	0.00

GEREBRIA. Walling States of the Parish o LET ASSESSED TO THE PROPERTY OF THE PROPERTY O

Vat Reg No : 133 0163 64

For the period

From:

01-Apr-15

to

30-Jun-15

CLIENTS NAME:

SMITH LTD

VAT due in this period on sales and other outputs	1	2,019.00
VAT due in this period on acquisitions from other		
EC Member States	2	0.00
Total VAT due (the sum of boxes 1 and 2)	3	2,019.00
VAT reclaimed in this period on purchases and other inputs		
(including acquisitions from the EC)	4	0.00
Net VAT to be paid to Customs or reclaimed by you		
(Difference between boxes 3 and 4)	5	2,019.00
Total value of sales and all other outputs excluding		**************************************
any VAT. Include your box 8 figure	6	20,190.02
Total value of purchases and all other inputs excluding		
any VAT. Include your box 9 figure	7	0.00
Total value of all supplies of goods and related services,		
excluding any VAT, to other EC Member States	8	0.00
Total value of all aquisitions of goods and related services,		
excluding any VAT, from other EC Member States	9	0.00

VAT Scheme: Point of Sale

ij

Vat Reg No : 133 0163 64

For the period

From:

01-Jul-15

to

30-Sep-15

CLIENTS NAME:

SMITH LTD

VAT due in this period on sales and other outputs	1	3,391.88
VAT due in this period on acquisitions from other		
EC Member States	2	0.00
Total VAT due (the sum of boxes 1 and 2)	3	3,391.88
VAT reclaimed in this period on purchases and other inputs		
(including acquisitions from the EC)	4	0.00
Net VAT to be paid to Customs or reclaimed by you		
(Difference between boxes 3 and 4)	5	3,391.88
Total value of sales and all other outputs excluding		
any VAT. Include your box 8 figure	6	33,918.77
Total value of purchases and all other inputs excluding		
any VAT. Include your box 9 figure ~	7	0.00
Total value of all supplies of goods and related services,		
excluding any VAT, to other EC Member States	8	0.00
Total value of all aquisitions of goods and related services,		
excluding any VAT, from other EC Member States	9	0.00

VAT Scheme: Flat Rate Schm

Vat Reg No: 133 0163 64

For the period

From:

01-Oct-15

t/3

31-Dec-15

CLIENTS NAME:

SMITH LTD

Client Ref No.:

6019

VAT due in this period on sales and other outputs	. 1	3,085.30
VAT due in this period on acquisitions frem other		
EC Member States	2	0.00
Total VAT due (the sum of boxes 1 and 2)	3	3,085.30
VAT reclaimed in this period on purchases and other inputs		
(Including acquisitions from the EC)	4	0.00
Net VAT to be paid to Customs or reclaimed by you		
(Difference between boxes 3 and 4)	5	3,085.30
Total value of sales and all other outputs excluding	- 1 - 1 ·	— 1. (2. f. s. s.
any VAT. Include your box 8 figure	6	30,852,96
Total value of purchases and all other inputs excluding		
any VAT. Include your box 9 figure	7	0.00
Total value of all supplies of goods and related services,		
excluding any VAT, to other EC Member States	8	0.00
Total value of all aquisitions of goods and related services,		
excluding any VAT, from other EC Member States	9	0.00

VAT Scheme: Point of Sale

Vat Reg No: 133 0163 64

For the period

From:

01-Jan-16

to

31-Mar-16

CLIENTS NAME:

SMITH LTD

Client Ref No. :

6019

VAT due in this period on sales and other outputs	1 .	1,432.69
VAT due in this period on acquisitions from other		
EC Member States	2	0.00
Total VAT due (the sum of boxes 1 and 2)	3	1,432.69
VAT reclaimed in this period on purchases and other inputs		****
(including acquisitions from the EC)	4	2,599,80
Net VAT to be paid to Customs or reclaimed by you		***************************************
(Difference between boxes 3 and 4)	5	(1,167.11)
Total value of sales and all other outputs excluding		
any VAT. Include your box 8 figure	6	14,326.92
Total value of purchases and all other inputs excluding		
any VAT. Include your box 9 figure	7	13,624.00
Total value of all supplies of goods and related services,		
excluding any VAT, to other EC Member States	8	0.00
Total value of all aquisitions of goods and related services,		
excluding any VAT, from other EC Member States	9	0.00

VAT Scheme: Flat Rate

VAT WORKING & MANAGEMENT INFORMATION

CLIENT: SMITH LTD

CLIENT No.: 6019

Q/ENDED: 30-Jun-15

	Net	VAT	Gross
<u>OUTPUT</u>	£	£	£
Gross Takings - Flat rate 10.00%	18,171.02	2,019.00	20,190.02
Retail Takings:	18,171.02	2,019.00	20,190.02
Commissions from non Retail Takings:	0.00	0.00	0.00
Total Takings :	18,171.02	2,019.00	20,190.02
INPUT Daybook:	200.00	0.00	200.00

Amount payable to HM Customs & Excise:

£ 2,019.00

CLIENT: SMITH LTD

CLIENT No.: 6019

Q/ENDED: 30-Sep-15

	Net	VAT .	Gross
OUTPUT	٤	£	£
Gross Takings - Flat rate 10.00%	30,526.89	3,391.88	33,918.77
Retail Takings :	30,526.89	3,391.88	33,918.77
Commissions from non Retail Takings:	0.00	0.00	0.00
Total Takings :	30,526,89	3,391.88	33,918.77
INPUT Daybook:	436.00	0.00	436.00
Amount payable to HM Customs & Excise:	É	3,391.88	

CLIENT: SMITH LTD

CLIENT No.: 6019

Q/ENDED: 31-Dec-15

ם	Net	VAT	Gross
<u>OUTPUT</u>	£	£	£
Gross Takings - Flat rate 10.00%	27,767.66	3,085.30	30,852.96
Retall Takings:	27,767,66	3,085.30	30,852,96
Commissions from non Retail Takings:	0.00	0.00	0.00
Total Takings :	27,767.66	3,085.30	30,852,96
INPUT Daybook:	200.00	00,0	200,00

Amount payable to HM Customs & Excise:

£ 3,085.30

CLIENT: SMITH LTD

CLIENT No.: 6019

Q/ENDED: 31-Mar-16

Ε	Net	VAT	Gross
OUTPUT	£	£	£
Gross Takings - Flat rate 10.00%	12,894.23	1,432.69	14,326.92
Retail Takings:	12,894.23	1,432.69	14,326.92
Commissions from non Retail Taking :	0.00	0.00	0.00
Total Takings:	12,894.23	1,432.69	14,326.92
INPUT Daybook:	13,624.00	2,599.80	16,223.80

Amount payable to HM Customs & Excise:

£ 1,167.11

SUMMARY OF DOCUMENTS RECEIVED

Records Received:	Period:	Q/E :- Apr - May - Jun '15					
Client No: 6019	Client Name		SMITH LI	פצי	. <u></u>		
Sales: Takings: Ce	ommission Earned		•				
Daily Takings/Sales using our stand	lard forms	Daily Takings/Sa	ales using client for	mat			
period	**************************************	period	Q/E:- Jun '15	Item ref no:	02 & 03		
Daily Schedule of Non Stock Incom	ne using	Daily Schedule o	of Non Stock Incom	e using			
our standard forms: Period	Name of the state	client format: Pe	rlod	Item ref no:			
Purchases				•			
Purchase / Expenses Invoices: Perio	ođ:	Q/E:- Jun '15	Number:	0	1		
Approximate number of total purcha	ases / nominal expense in	voice received	Approx Number	Notes and the second se			
Petty Cash Book: Period	! ;		Item ref:	document			
Petty Cash payments: Period:	Minoreceptus de basel		Item ref no:		_		
List of Creditors at end of period:	Para-second	YES [мо [7		
Other Information received th	is vat period			÷.			
The second secon							
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•	**************************************	<u></u>		**************************************	3		
		•	* *************************************				

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Prepared by: SHEETAL	Date:	30-Jul-15	Te	otal Items	03		
Despatched by:	Date:		To	otal Items			

This is very important. It is important to claim and declare all Nominal Expenses and it is important we do not miss any one month out, for if all your Expenses are claimed, you will reduce your Income Tax & NIC liability. You have given us invoices for the months stated in this vat Period

	J	k	М	A	M	J	JY	A	s	О	N	D
Motor Repairs & Fuel												
Packaging												<u> </u>
Printing, Stationery & Postage												
Advertising												
Business Rate	,	l, [
Water Rates & Services												
Insurance : General Not Life							·				,	
Electricity												
Gas												
Repairs, Renewals, Maintenance												
Royalty	<u></u> .	,							ı			
Telephone & Mobile												i
Rent											•	
Capital & Improvement												••••••••••••
Legal & Professional Fees												
Accountancy						1		*********				***************************************
Donation												
Equipment Hire												
Hire Purchase Charges												
Laundry & Cleaning					·							
Subscriptions & Membership												
Services charges												
Canteen												
Recruitment, Training								7				
Petty Cash Expenses												_
Other Misc. Expenses												

	Bank	Received	Iter	n Nos	2
	Cash Book: Period:	N.A.	YES	по	✓
	Bank Details	a/c 1	a/c 2	a/c 3	a/c 4
	Name	LLOYDS TSB	HSBC		
	A/c No	31618068			
	Type of A/c	Bank A/c	Business A/c	— · ·	
	Bank Statements	02	03	<u> </u>	y
	Nos	01 Online Sheet	01 Online Sheet		
	Dates	01/04/15 to 29/06/15	06/05/15 to 30/06/15		
	Cheque Stubbs				
	Nos				
•	Dates				
	Ĺ		4	<u>, , , , , , , , , , , , , , , , , , , </u>	
	Paying in Books:	N.A.	Dates :		•
	Standing Orders These are your star received This Vat	nding orders & direct	debits made from t	he bank statements	we have
	Name <i>LLOYDS - 31618</i>	2069	Reason	Amount	Date
ממ	EE & T MOBILE	《中央代》 在 19 19 19 19 19 19 19 19 19 19 19 19 19 	加热性的热性性性 化 原子 医甲基甲		在这些新一种,不可可用的现在分词的现在分词的
	س ومر مسمس مستحدة فقط هند فقط فقد أود بالداخة الله الإمام الله الإمام الله الإمام الله الله الله الله الله		· 人名英格兰斯 化二甲基甲基甲基甲基甲基甲基甲基甲基甲基甲基甲基甲基甲基甲基甲基甲基甲基甲基甲基	44.51	29-Jun-15
DD	CLOSE AUTO NE	EL.	伊伊萨特罗马林安怀都流荡城驻外电	340.77	15-Jnn-1 5
٠		· 电电离 点面 20 M M M part to the three	#4224868444444 **	ाम महत्वामा अर्थ कर के अर्थ के	福祖祖祖母母刘宗帝刘宗明帝司帝司帝司帝司帝司帝司帝司帝司帝司
	هد الله عند معرسي من مهمنا أما خواها ها ها قا الله ها ها ها جو بها وا بن من خر ها عنه إ	· 电电离器 写	*************	Warr did brokk server be server hel server regard we say the	
) hit had the the 500 MIT and this this this distribution of soft the day was used use and use and she saw the sold	医巴尔特氏神经神经 医巴萨特 医巴拉达氏试验检尿病 化苯甲基苯甲基	************	电回回电阻电话检验代析传染体操制设施	P(10 10 10 10 10 10 10 10 10 10 10 10 10
	The property of the comment of the c	and the real term commany and wat the time and high depth before the state and the state and the state is as a	***************************************	कृत्यः क व्यञ्चन १० जन्म कर वर्ष १० १०५५ वर्ष १० १० १६ ३३ १८	الله الله الله الله الله الله الله الله
	It was not to be no input on the six has been and the six of below the six being the six of the six	The Control of Control of the Street of the Control	E 19 E 49 49 49 49 49 49 49 49 49 49 49 49 49	医骨骨骨 医胃炎 學 医肾 经 计 经 计 经 计 经 的 医 经 的 的 的 的 的 的	· · · · · · · · · · · · · · · · · · ·
		ر در خواهد شد بدو ایم از در این است این است این است دو	· 中日	TO ME SET THE HOUSE HE SECRET HE AND AND AND THE SECRET HE	
	و بنيان الله الله الله الله والله الله الله الل	و وسم النظ ه هلک ال جر جمع بدها با الد که می کاف ده ای این ا	*****************	· · · · · · · · · · · · · · · · · · ·	计写真条件 化硫酸烷烷 电电流分析 化聚化聚苯酚 计多数分词
	计可称用的电路用户的电路或时间间间的电影中间	张牧牧政及其实 对其具有有事的有效的 对对 有名词 医皮肤皮肤炎	********	机试剂试验如何的物物物或	计分析可用的表示图象表现化含化的现象形成的现象

Drawing

N/A

The Drawing you have given us This Vat Period

MONTH	J	F	M	Á	M	J	JY	A	S	O	N	D

It is very important you declare all your drawings as it justifies your living standards. Generally living standards are considered to be all your personal & family expenses such as mortgage, electricity, gas, water rates, income tax & nic, all insurance policies, private motor expenses, TV licence, satellite, school fees, holidays, all credit card payments, all items bought for household such as furniture, computers, electrical appliances, pocket money... plus a further £ 3000 for food and clothing for a familty of 4.

Remember, you do not pay Tax on Drawingsyou pay Tax on Profits

Wages/PAYE records for the year

N.A.

Please advise us of wages you have paid out for full time staff; family members; and casual labour. Please send us records of wages paid to your employees. If you are operating PAYE scheme we need to see the P11 cards for each employee or your monthly PAYE

~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~												
	J	F	M.	A	M	J	JY	A	S	0	N	D
Full Time Staff/Regular Staff		·										
Family Members												
Casual Labour												
Please state any other PAYE income of the Partners												

Personal	Consumption
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N.A.

You have stated your own personal consumption of stock at selling prices from your business in value terms for this period.

MONTH	J	F	M	A	M	J	JY	Å	S	0	N	Œ,
	·											

Taxation

N.A.

You have provided us the following taxation documents this period

Documents	Yes / No	No of Documents
HMRC		
Dividend		
Interest received		
Employment		7
Rent -		7
Other Income	/	
Pension		
Interest paid certificates, etc.		
Miscellaneous		

Client No: 6019 Client	Name: SMITH LTD
Sales: Takings: Commission Earne	d
Daily Takings/Sales using our standard forms	Daily Takings/Sales using client format
period	period <u>Q/E:- Sep '15</u> Îtem ref no: 01 [REMITTANCE ADVICE + INVOICES] (A+)
Daily Schedule of Non Stock Income using	Daily Schedule of Non Stock Income using
our standard forms: Period	client format: Period Item ref no:
Purchases	
Purchase / Expenses Invoices: Period:	Q/E:- Sep '15 Number: 02
Approximate number of total purchases / nominal exp	Approx . ense invoice received Number
Petty Cash Book: Period:	— Item ref:
Petty Cash payments: Period:	Item ref no:
List of Creditors at end of period:	YES NO 🗸
Prepared by: SHEETAL Date	: 06-Nov-15 Total Items 02

Period:

Q/E :- Jul - Aug - Sep '15

Records Received:

This is very important. It is important to claim and declare all Nominal Expenses and it is important we do not miss any one month out, for if all your Expenses are claimed, you will reduce your Income Tax & NIC liability. You have given us invoices for the months stated in this vat Period

	J	F	М	A	M	J	JY	A	S	0	N	D
Motor Repairs & Fuel												
Packaging										-		
Printing, Stationery & Postage												
Advertising												
Business Rate												
Water Rates & Services												
Insurance : General Not Life												
Electricity					,	-						
Gas								,				
Repairs, Renewals, Maintenance												•
Royalty								,				
Telephone & Mobile	٠								*******	,		
Rent											,	
Capital & Improvement									***************************************			
Legal & Professional Fees									**********			
Accountancy								*				
Donation												
Equipment Hire												
Hire Purchase Charges										;		
Laundry & Cleaning												
Subscriptions & Membership												
Services charges											•	
Canteen								-				
Recruitment, Training												
Petty Cash Expenses	7	,										
Other Misc. Expenses												

Bank	Not Received	211	m Nos	0
Cash Book: Period:_	N.A.	YES	NO NO	<u> </u>
Bank Details	a/c 1	a/c 2	a/c 3	a/c 4 .
Name	<u> </u>			
A/c No				
Type of A/c				
Bank Statements Nos		-		
Dates				
Cheque Stubbs				
Dates				
Standing Orders & These are your stand	& Direct Debits ding orders & direc	Dates :t debits made from		s we have
Standing Orders & These are your stand received This Vat P	& Direct Debits ding orders & direc	, , , , , , , , , , , , , , , , , , ,		s we have
Standing Orders & These are your stand received This Vat P	& Direct Debits ding orders & direc	t debits made from Reason	the bank statements	Date
Paying in Books: Standing Orders & These are your stand received This Vat P Name	& <u>Direct Debits</u> ding orders & directeriod	t debits made from Reason	the bank statements	Date
Standing Orders & These are your stand received This Vat P Name	& <u>Direct Debits</u> ding orders & directeriod	t debits made from Reason	the bank statements Amount	Date
Standing Orders & These are your stand received This Vat P Name	& Direct Debits ding orders & direc eriod	t debits made from Reason	Amount	Date
Standing Orders & These are your stand received This Vat P Name	& Direct Debits ding orders & direct eriod	t debits made from Reason	Amount	Date
Standing Orders & These are your stand received This Vat P Name	& Direct Debits ding orders & direct eriod	t debits made from Reason	Amount	
Standing Orders & These are your stand received This Vat P Name	& Direct Debits ding orders & direct eriod	t debits made from Reason	Amount	
Standing Orders & These are your stand received This Vat P Name	& Direct Debits ding orders & direct eriod	t debits made from Reason	Amount	
Standing Orders & These are your stand received This Vat P Name	& Direct Debits ding orders & direct eriod	t debits made from Reason	Amount	Date

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The Drawing you have given us This Vat Period

MONTH	J	F	M	A	M	J	JY	A	S	0	N	D

It is very important you declare all your drawings as it justifies your living standards. Generally living standards are considered to be all your personal & family expenses such as mortgage, electricity, gas, water rates, income tax & nic, all insurance policies, private motor expenses, TV licence, satellite, school fees, holidays, all credit card payments, all items bought for household such as furniture, computers, electrical appliances, pocket money... plus a further £ 3000 for food and clothing for a familty of 4.

Remember, you do not pay Tax on Drawingsyou pay Tax on Profits

Wages/PAYE records for the year

N.A.

Please advise us of wages you have paid out for full time staff; family members; and casual labour. Please send us records of wages paid to your employees. If you are operating PAYE scheme we need to see the P11 cards for each employee or your monthly PAYE

	J	F	M	A	M	J	JY	A	s	Q	N	D
Full Time Staff/Regular Staff		- 4										
Family Members												
Casual Labour								-W************************************				
Please state any other PAYE income of the Partners												

Personal Consumption

N.A.

You have stated your own personal consumption of stock at selling prices from your business in value terms for this period.

MONTH	J	F	M	A	M	J	JY	A	S	0	N	D

Taxation

N.A.

You have provided us the following taxation documents this period

Documents	Yes /No	No of Documents
HMRC		/
Dividend		1.
Interest received .		
Employment		
Rent		
Other Income	. /	/
Pension		
Interest paid certificates, etc.		
Miscellaneous		

				·
Records Received:	Period:	Q/E :	- Oct - Nov - Dec '15	
Client No: 6019	Client Name:		SMITH LTD	
	•			
Sales: Takings: Commi	ssion Earned			
Daily Takings/Sales using our standard for	orms	Daily Takings/Sal	es using client format	
period	•	period	O/E:- Dec '15 Item ref r	01 (A+B)
Daily Schedule of Non Stock Income usin	ng		Non Stock Income using	(A.D)
our standard forms: Period		client format: Peri	_	10:
Purchases		VIII 101111111 X 411	ANA	
		0.7% to		~~
Purchase / Expenses Invoices: Period:	***************************************	Q/E:- Dec '15	Number:	02
Approximate number of total purchases /	nominal expense inv	oice received	Approx Number	· · · · · · · · · · · · · · · · · · ·
Petty Cash Book: Period:		Management of the second	Item ref:	
Petty Cash payments: Period:	المراجع	Burni 4 - Balany	Item ref no:	*************************************
List of Creditors at end of period:	-	YES	NO	✓
Other Information received this va	t period			
			•	
		And the Allentine of	***************************************	
The state of the s	***************************************			
	7		the state of the s	
The second secon	ng (1000) (1000), handi (1000) (1000) (1000), handi (1000) (1000)	· · · · · · · · · · · · · · · · · · ·		• • • • • • • • • • • • • • • • • • •
1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -				
Pranared by SHEETAL.	Botas	02.Pob.16	Maint YL	[00]
Prepared by: SHEETAL Despatched by:	Date:	03-Feb-16	Total Items	**************************************

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.

This is very important. It is important to claim and declare all Nominal Expenses and it is important we do not miss any one month out, for if all your Expenses are claimed, you will reduce your Income Tax & NIC liability. You have given us invoices for the months stated in this vat Period

	J	F	M	A	M	J	JY	A	S	0	N	D
Motor Repairs & Fuel						İ						
Packaging			ļ								`	
Printing, Stationery & Postage						,		•				
Advertising							,					
Business Rate												77
Water Rates & Services						*						
Insurance : General Not Life					•							
Electricity												
Gas Repairs, Renewals, Maintenance Royalty												
Telephone & Mobile												
Rent												
Capital & Improvement											***************************************	
Legal & Professional Fees												
Accountancy												1
Donation												
Equipment Hire												
Hire Purchase Charges									ij			
Laundry & Cleaning												
Subscriptions & Membership												
Services charges		-				İ		***********				
Canteen												
Recruitment, Training									1			
Petty Cash Expenses												
Other Misc. Expenses											- 	

	Bank	Not Received	It	em Nos	<i>o</i> .
	Cash Book: Period:	N.A.	YES	NO	√
	Bank Details	a/c 1	a/c 2	a/c 3	a/c 4
	Name				
	A/c No				
	Type of A/c				
•	Bank Statements Nos				
	Dates				
•	<u>[</u>		<u> </u>		
	Cheque Stubbs		•		
	Nos				
	Dates			**** *********************************	
	Paying in Books:	N.A.	Dates :		
•	Standing Orders These are your star		t debits made from	ı the bank stateme	nts we have
	received This Vat I				•
	received This Vat I		Reason	Amount	Date
·	Name			Amount	Date
	Name	Period	# NEW # # # # # # # # # # # # # # # # # # #	•	
	Name	Period	# NEW # # # # # # # # # # # # # # # # # # #		
	Name	Period	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
	Name	Period	**************************************		
	Name	Period	**************************************		
	Name		**************************************		
	Name		**************************************		
	Name				

The Drawing you have given us This Vat Period

MONTH	J	F	M	A	M	J	JY	À	S	0	N	D

It is very important you declare all your drawings as it justifies your living standards. Generally living standards are considered to be all your personal & family expenses such as mortgage, electricity, gas, water rates, income tax & nic, all insurance policies, private motor expenses, TV licence, satellite, school fees, holidays, all credit card payments, all items bought for household such as furniture, computers, electrical appliances, pocket money... plus a further £ 3000 for food and clothing for a familty of 4.

Remember, you do not pay Tax on Drawingsyou pay Tax on Profits

Wages/PAYE records for the year N.A.

Please advise us of wages you have paid out for full time staff; family members; and casual labour. Please send us records of wages paid to your employees. If you are operating PAYE scheme we need to see the P11 cards for each employee or your monthly PAYE

	J	F	M	A	M	J	JY	A	S	0	N	a,
Full Time Staff/Regular Staff					·							
Family Members					,							
Casual Labour												
Please state any other PAYE income of the Partners												

Personal Consumption N.A.

You have stated your own personal consumption of stock at selling prices from your business in value terms for this period.

MONTH	J	F	M	A	M	J	JY	A	S	0	N	D

Taxation

N.A.

You have provided us the following taxation documents this period

Documents	Yes /No	No of Documents
HMRC		
Dividend		
Interest received		
Employment ·		
Rent		
Other Income		
Pension		
Interest paid certificates, etc.	/-	
Miscellaneous	//	

Records Received	:	Period:	Q/E :- Jan - Feb - Mar '16						
Client No:	6019	Client Name		SMITH 1	LTD				
-									
Sales: Takings:	Com	mission Earned	•						
Daily Takings/Sale	s using our standard	i forms	Daily Takings/	Sales using client f	òrmat				
period	*		period	Q/E:- Mar '1 REMITTANO					
Daily Schedule of I	Non Stock Income t	using	Daily Schedule	of Non Stock Inco	ome using				
our standard forms:	: Period		client format: P	eriod	Item ref no:				
Purchases									
Purchase / Expense	s Invoices: Period:		Q/E:- Mar '16	Number:	02				
Approximate numb	er of total purchase	s / nominal expense i	invoice received	Approx Number					
Petty Cash Book:	Period:	guaran.		Item ref:	######################################				
Petty Cash paymen	ts: Period:		***************************************	Item ref n	10:				
List of Creditors at	end of period:		YES		№ 🗸				
	on received this								
					,				
			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		•				
***************************************		7.		·····					
· · · · · · · · · · · · · · · · · · ·		**************************************	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,						
100 100 100 100 100 100 100 100 100 100		·.							
Prepared by:	3humika	Date:	18-Apr-16		Total Items 02				
Despatched by:	•	Date:			Total Items				

This is very important. It is important to claim and declare all Nominal Expenses and it is important we do not miss any one month out, for if all your Expenses are claimed, you will reduce your Income Tax & NIC liability. You have given us invoices for the months stated in this vat Period

	J	F	M	A	М	J	JY	A	S	О	N	\overline{a}
Motor Repairs & Fuel												
Packaging												
Printing, Stationery & Postage												
Advertising												
Business Rate												
Water Rates & Services												
Insurance : General Not Life				**************************************								
Electricity												
Gas												
Repairs, Renewals, Maintenance								-				
Royalty						-						
Telephone & Mobile												
Rent												
Capital & Improvement								1			*********	
Legal & Professional Fees											,	
Accountancy			1									
Donation												
Equipment Hire												
Hire Purchase Charges									********			
Laundry & Cleaning												
Subscriptions & Membership												
Services charges											-,	
Canteen											-	
Recruitment, Training										•		1
Petty Cash Expenses							•					
Other Misc. Expenses												

Bank	Not Received	Iter	m Nos	0
Cash Book: Period:	N.A.	YES] ои	✓
Bank Details	n/e 1	s/e 2	a/c 3	a/c 4
Name				
A/c No		*	***************************************	
Type of A/c	The state of the s			
Bank Statements Nos				
Dates	,			

Cheque Stubbs				•
Nos				
Dates				Andrew An
		•		,
Paying in Books:	N.A.	Dates:		
Standing Orders These are your sta received This Vat	inding orders & direct	debits made from t	he bank statemer	nts we have
Name		Reason	Amount	Date
李素春代有代學問題 医含剂含剂 化过去原物 经收益		******	医有力的抗性皮肤炎 化硫铁镍镍 医皮肤管	
表面的有效的 (1)	- 华沙伊州佐亚伊尼亚伊西西拉加西西州市 计现页的东坡场页	t taŭ ŝansaddoozez	*****	(\$\$\$\$ \$
*************************	*******************	· 用用河河中华西田 · · · · · · · · · · · · · · · · · · ·		*******************************
·····································	· 海州 保存产金 医水平 医水平 医二甲基 化二甲基 化二甲基 化二甲基	*	化拉拉拉斯伊尔斯特 中華州 机水油 电电流	***************************************
******************		**************************************	***********	
4	**********************	· · · · · · · · · · · · · · · · · · ·	\$ \$7 \$8 4 \$2 \$2 \$2 \$2 \$2 \$2 \$2 \$2 \$2 \$2 \$2 \$2 \$2	
** ** ** ** ** ** ** ** ** ** ** ** **	医髓管 电电阻 医甲状腺素 化水水油 化水油 经未经存储 医多生	· 经有价值 医维克斯氏 化甲基甲基甲烷 计分 法专	《我会在你就在你会的事情也会的 \$	
医格尔斯氏征 计电影中枢 化甲代基甲基甲基苯甲基	*******************************	學術情報 建电影 医腹腔 经收益 医皮肤 医	**************************************	047334404444444444444444444444444444444
	****************	# X 16 # # # # # # # # # # # # # # # # # #	***************************************	
***************************************	*************	- 1. 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2		***************************************

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The Drawing you have given us This Vat Period

MONTH	J	Ŀ	M	A	M	J	JY	A	S	0	N	D

It is very important you declare all your drawings as it justifies your living standards. Generally living standards are considered to be all your personal & family expenses such as mortgage, electricity, gas, water rates, income tax & nic, all insurance policies, private motor expenses, TV licence, satellite, school fees, holidays, all credit card payments, all items bought for household such as furniture, computers, electrical appliances, pocket money.... plus a further £ 3000 for food and clothing for a famility of 4.

Remember, you do not pay Tax on Drawingsyou pay Tax on Profits

Wages/PAYE records for the year

NA.

Please advise us of wages you have paid out for full time staff; family members; and casual labour. Please send us records of wages paid to your employees. If you are operating PAYE scheme we need to see the PII cards for each employee or your monthly PAYE

	J	F	M	A	M	J	JY	A	S	0	N	D
Full Time Staff/Regular Staff									,			
Family Members												
Casual Labour												
Please state any other PAYE income of the Partners												

Personal Consumption

N,A,

You have stated your own personal consumption of stock at selling prices from your business in value terms for this period.

MONTH	J	F	M	A	M	J	JΥ	Å	S	0	N	\mathfrak{a}
											.,	

Taxation

N.A.

You have provided us the following taxation documents this period

. Documents	Yes /No	No of Documents
HMRC	/11/	Documents /
Dividend	**************************************	
Interest received		
Employment		
Rent		7
Other Income	. /	7
Pension		
Interest paid certificates, etc.		
Miscellaneous	/	

SALES – TAKINGS DECLARED

TAKINGS AS CONFIRMED: £ 99,288.67 SEE ATTACHED

CLIENT:	SMITH LTD		CLIENT NO:	6019
Q/ENDED:	31-Mar-16			
Takings sum	marised from client s	heet supplied by the client.		
BUSINESS C	ALESVIA			
	L COMPANIE AND AND AND AND AND AND AND AND AND AND			
DATE	AMOUNT			
30/06/2015	20,190.02			
30/09/2015				
31/12/2015				
31/03/2016	14,326.92			
TOTAL	99,288.67			

CLIENT:	SMITH LTD	CL	6019		
Q/ENDED:	30-Jun-15				
Takings sum	marised from Lloyds Bank Business A	/c No-31618	068 supplie	d by the client.	
		b s private	376T	GROSS	
DATE	PARTICULARS	NET	VAT	GRUSS	
17-Apr-15	GEOPOST UK LTD NOT KNOWN	4,021.84		4,021.84	
	TOTAL	4,021.84	-	4,021.84	
		le sumplied b	. the alient		
lakings sum	marised from HSBC Bank Business A	rc supplieu b	y me chem	 	
DATE	PARTICULARS	NET	VAT	GROSS	
15-May-15	GEOPOST UK LTD	3,280.90	-	3,280.90	
04-Jun-15	R SHREE LTD 04/05-17/05-AP-201	1,860.00	P1	1,860.00	
12-Jun-15	GEOPOST UK LTD	4,353,28	_	4,353.28	
21-Jun-15	R SHREE LTD 18/05-31/05-AP-202	2,346.00	-	2,346.00	
21-Jun-15	R SHREE LTD 18/05-31/05-AP-202	428.00		428.00	
30-Jun-15	R SHREE LTD 18/05-31/05-AP-202	3,900.00	-	3,900.00	
	TOTAL		-	16,168.18	
	G. TOTAL	20,190.02	•	20,190.02	

	SMITH LTD					CLIENT NO:	6019
Q/ENDED:	30-Sep-15						
Takings sum	marised from Invo	ices supplied I	by the client.				
SA	LES 1A						
DATE	TOTAL	TOTAL	DAY(40) E TO	NVOICE			
DATE	INCOME	COST	PAYABLE TO FRANCHISEE	NUMBER			
	1 MOOME	1 0001	FRANCISEE	NOMBEK	***************************************		
05-Jul-15	5,060.88	13,76	5,047,12	FD0201020			
02-Aug-15	5,505,00	13.76	5,491.24	FD0204132			
30-Aug-15	5,065.56	13.76	5,051.80	FD0207878			
27-Sep-15	5,198.76	13.76	5,185.00	FD0210938			
			• -				/
TOTAL.	20,830.20	55.04	20,775.16				
						·	
G Total:	£ 20,775.16						
	<u> </u>						
<u>sa</u>	LES 1B						
DATE	PARTICULARS	INV NO	NET -	VAT	GROSS		
	Rshree Ltd	FS-JUNE15-02	3,708.01	741.60	4,449.61		
27-Sep-15	Rshree Ltd	INVOIE-001	7,245.00	1,449.00	8,694.00		
······				Į.			
TOTAL		10,953.01	2,190.60	13,143.61			
				Ì			
G.TOTAL	33,918.77	A+B					*

CLIENT:	SMITH LTD			CLIENT NO:	6019
Q/ENDED:	31-Dec-15				
Takings sum	marised from Invol	ces supplied	by the client.		
			•		
SA	LES 1A	***************************************			
DATE	TOTAL	TOTAL	 PAYABLE TO	INVOICE	
	INCOME	COST	FRANCHISEE	NUMBER	
25-Oct-15	5,410.44	17.36	5,393.08	FD0214532	
22-Nov-15	5,397.72	13.76	5,383.96	FD0217234	
20-Dec-15	7,134.48	17.36	7,117.12	FD0221305	
TOTAL	17,942.64	48.48	17,894.16		
G Total:	£ 17,894.16				
SA	 LES_1B				
DATE	PARTICULARS	INV NO _	NET	VAT	GROSS
	Rshrea Ltd	INVOICE-002	5,356.00	1,071.20	6,427.20
13-Dec-15	Attentive Fire	INVOICE-003	5,443.00	1,088.60	6,531.60
	TOTA	VI.	10,799.00	2,159.80	12,958.80
				-,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
G.TOTAL	30,852.96	A+B			************

CLIENT:	SMITH LTD			CLIENT NO:	6019
Q/ENDED:	31-Mar-16				
Takings sum	marised from Invoices	supplied by	the client.		
22.5 S	ALESIAA (SA ALESIA)				
DATE	TOTAL	TOTAL	PAYABLE TO	INVOICE	
	INCOME	COST	FRANCHISEE	NUMBER	,
17-Jan-16	4,553.40	13.76	4,539.64	FD0227274	[
14-Feb-16	4,442.52	13.76	4,428.76	FD0229627	
13-Mar-16	5,386.68	28.16	5,358.52	FD0235151	
TOTAL	14,382.60	55.68	14,326.92	······································	
G Total :	£ 14,326,92			b Markey 1	

CLIENT No.: 6019

Q/ENDED: 30-Jun-15

Takings Given by Client

20,190.02

Takings Given by Chem.	20, 150.02		
Non Retail Items Included in Ta	kings	items Not Included in Ta	kings
Particulars	Amount	Particulars Particulars Particulars	Amount
-	••	, •	
•	••	•	-
-	•	•	-
-		-	-
-	•		-
-	••	-	-
-	•	•	
-	.	•	. -
-	_	•	-
*		**	**
Total	0,00	Total	0,00
Net Takings Confirmed by Client	20,190.02		•
Personal Consumption	0.00		
	20,190,02		
		. 0.00	

	Actual		Expected		
Particulars	247002.	16%	18%	20%	
Net sales excl VAT	8 (8 (771) 02	0.00	0.00	0.00	
Net Purchase Excluding VAT		0	0	0	

CLIENT No.: 6019

Q/ENDED: 30-Sep-15

Takings Given by Client

33,918.77

Non Refail Items Included in T	akings	Items Not Included In	Takings
Particulars	Amount	Particulars Particulars	Amount
	-	•	-
-	-	•	•
-	-		-
· •	-	•	2
.	-	*	•
n	-	u	•
**	*	-	•
-	_	-	-
•	-	•	_
*	•	,	**
Total	0.00	Total	00,0
Net Takings Confirmed by Client	33,918.77		
Personal Consumption	0.00		
•	33,918.77	_	
		0.00	`

	Actual			
Particulars	100%	16%	18%	20%
Net sales excl VAT	30,526,89	0.00	0.00	0.00
Net Purchase Excluding VAT		0	0	0

CLIENT No.: 6019

Q/ENDED: 31-Dec-15

Takings Given by Client

30,852.96

Non Retail Items Included in T	akings	Items Not Included In	Takings
Particulars	Amount	Particulars	Amount
•	•	•	-
•	-	-	-
•	-	•	-
	*	•	-
•		•	**
	-	•	
•	-	-	**
u	-	•	~
	- ·	w	-
•		*	***
Total	0,00	Total	0.00
Net Takings Confirmed by Client	30,852.96		
Personal Consumption	0.00		
	30,852.96		
		0.00	

	La Actual E		Expected	`
Particulars Particulars	100%	16%	18%	20%
Net sales excl VAT	27/7/67/66	0.00	0.00	0.00
Net Purchase Excluding VAT	10 11 11	0	0	0

CLIENT No.: 6019

Q/ENDED: 31-Mar-16

Takings Given by Client

14,326.92

Takings Given by Client	14,320.32		**************************************
Non Retail Items Included In Tal	rings	items Not Included in Ta	kings .
Particulars	Amount	Particulars	Amount
-			~
-	-		•
-	_	•	•
-	-	••	•
-			-
₩-	-	₩	-
•	-	•	•
•	. 		*
*	-	*	-
<u>.</u>	•	-	*
Total	0.00	Total	0.00
Net Takings Confirmed by Client	14,326.92		
Personal Consumption	0,00		
,	14,326.92		
		0.00	
			THE RESERVE THE PERSON NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN COLUMN TWO IS NAMED IN COLUMN TWO IS NAMED IN COLUMN TWO IS NAMED IN COLUMN TWO IS NAMED IN COLUMN TWO IS NAMED IN COLUMN TWO IS NAMED IN COLUMN TWO IS NAMED IN COLUMN TWO IS NAMED IN COLUMN TWO IS NAMED IN COLUMN TWO IS NAMED IN COLUMN TWIND TWO IS NAMED IN COLUMN TWO IS NAMED IN COLUMN TWO IS NAMED IN

	Actual 4		Expected	
Particulars	100%	16%	18%	20%
Net sales excl VAT	12 894 26	0.00	0.00	0.00
Net Purchase Excluding VAT	10	0	0	0

PURCHASE DAY BOOK THIS PERIOD

Date:	04/10/2016
Date:	04/10/2016

6019 SMITH LTD

Page: 1

Time: 19:26:53

1 Purchase Ledger Daybook (Invs & C/Notes)

Date From: Date To:

01/04/2015 31/03/2016

Supplier From: Supplier To:

ZZZZZZZZ

Transaction From: Transaction To:

1 99999999

99999999

Dept From: Dept To:

0 999

N/C From: N/C To:

•	Tran No.	<u>Tp</u>	Inv Ref	Date	A/C Ref an	d A/C Name	N/C	Net Amount	Tax Amount	Gross Amount
	16	PI	100	30/06/2015	DOS001	DOSHI & CO	7601	200.00	0.00	200.00
	18	ΡI	001	30/09/2015	DOS001	DOSHI & CO	7601	436.00	0.00	436.00
	20	ΡĬ	100	31/12/2015	DOS001	DOSHI & CO	7601	200.00	0.00	200.00
	21	ΡĪ	100	31/03/2016	DQS001	DOSHI & CO	7601	400,00	0.00	400.00
	23	ΡĮ	002-26/8	01/01/2016	LO0001	LOOKERS MOTOR GROUP LTD	0050	13,224.00	2,599.80	15,823.80
						Tot	als	14,460.00	2,599.80	17,059.80

NOMINAL EXPENDITURE ITEMS DECLARED

THE ITEMS LISTED BELOW ARE YOUR NOMINAL EXPENDITURE AS DECLARED BY YOU IN THIS QUARTER. WE REQUEST THAT YOU CHECK AND INFORM US OF ANY ERRORS OR ADJUSTMENTS.

PLEASE REMEMBER TO DECLARE ALL YOUR EXPENDITURE ITEMS AS IT WILL REDUCE YOUR INCOME TAX & VAT.

Date: 04/10/2016

6019 SMITH LTD

Page:

Credit

Time: 19:28:42

Nominal Activity (with A/C Ref.) - Without opening balances.

Nominal Code From 0010

Transaction Number From 1

Date From 01042015

Nominal Code To

0050

Transaction Number To 99999999 Date To

31032016

N/C: 0050

Name: Motor Vehicles

Detnils

<u>λ/C</u> Refn To Date No

PI 01/01/2016 LOC001 002-26/8

Value 13,224.00

Debit 13,224.00

13,224.00

Date: 04/10/2016

6019 SMITH LTD

Page: 1

Time: 19:29:20 Nominal Activity (with A/C Ref.) - Without opening balances.

		inal Code F inal Code T		999		Transaction Number From Transaction Number To	1 99999999	Date From Date To	01042015 31032016	,
N/C:	760	1	Name:	Audit and A	.ccount	ancy Fees				
No	Τp	Date	A/C	Refn	<u>Detai</u>	<u>s</u>		Value	<u>Debit</u>	Credit
16	PI	30/06/2015	DOS001	001				200.00	200.00	
18	PI	30/09/2015	DOS001	001				436.00	436.00	
20	PI	31/12/2015	DOS001	001				200.00	200.00	
21	PI	31/03/2016	DOS001	001				400.00	400,00	
									1,236.00	

PURCHASE TRANSACTIONS THIS PERIOD

6019 SMITH LTD

04/10/2016 19:27:37 Page 1

2 P/L VAT Transactions by Supplier Account

<u>Account i</u>	Ref Nan	<u>18</u>										
	<u>Type</u>	inv Ref	Tran Numbe	<u>r Date</u>	Nominal Code	Net Amount 1	ax Code	Tax Amount	Gross Amount			
DOS001	DOS001 DOSHI & CO											
	Pl	001	16	30/06/2015	7601	200.00	TO	0.00	200.00			
	Pi	001	18	30/09/2015	7601	436.00	TO	0.00	436,00			
	P)	001	20	31/12/2015	7601	200.00	TO	0.00	200.00			
	PI	001	21	31/03/2016	7601	400.00	TO	0.00	400.00			
				Account Total	1	1235.00		0.00	1236,00			
LO0001	LOOKERS MOTOR GROUP LTD											
	Pl	002-26/8	23	01/01/2016	0050	13224.00	T5	2599.80	15823.80			
				Account Total	1	13224,00		2599.80	15823,80			

SUPPLIER NAMES & TELEPHONE NUMBERS

Date: 04/10/2016 Time: 19:28:15

6019 SMITH LTD

Supplier List

Supplier From: Supplier To:

AAA ZZZZZZZZ

<u>A/C</u>

DOS001 LO0001

Name

DOSHI & CO

LOOKERS MOTOR GROUP LTD

Contact

Telephone

020 8239 4999

Fax

Page: 1