

Mr J Smith
Smith Partnership
124 high Street
England City
PO23 XRT

Date: 25.10.16

Re: Our Ref /FA/SP001/Nilesh/Alpesh

Dear Mr Smith

Re: Accounts Year Ending: **31.03.16**, Trading period: **01.04.15 to 31.03.16**

Kindly find enclosed

- Draft Accounts for period ending **31.03.16**
- Letter of representation.
- Points of concern, outstanding and review points. Answering these questions may result in accounts being amended.

We request you to go through these accounts and if you are happy, kindly sign them and send us copy by email at operations@friendly-accountants.com.

If you need an assistance, please email Accounts Department at accounts@friendly-accountants.com
OR operations@friendly-accountants.com **OR** call on 020-8619-1485 **OR** 020 - 8518 - 0888.

Please Note

Your Self Assessment Tax Returns cannot be completed without your approval of these Accounts.

If does not matter how early we file your Tax Returns. The Tax liability dates when Tax is payable, both 31 January 2017 & 31 July 2017 are statutory.

By filing your Self Assessment Tax Returns as early as possible has the following advantages:

A: You know your Tax liability & dates you need to pay them. This enables you to plan your Cash Flow better.

B: Reminder letters from HMRC stop

Assuring you of our best attention at all times.

Yours faithfully

Friendly Accountants

Date:

To
Friendly Accountants
Consultancy House
220 Wards Road
Ilford
Essex
United Kingdom
IG2 7DY

Ref: Accounts dated: 31 March 2016

Our Client Ref: FA/SP001

We have today approved the above Accounts. The Accounts were explained to us properly by your accountant.

We want to inform you that we now need you to prepare the following Tax Returns as quickly as possible

Individual Name/s

Tax Year

Partnership Tax Return

Tax Year

Yours Sincerely

Smith Partnership
124 high Street
England City
PO23 XRT

CLIENT : SMITH PARTNERSHIP						
FILE NO : FA/SP001						
Y/E	01-Apr-15	To	FINAL REVIEWED	FIRST REVIEWED	PREPARED	
	31-Mar-16		BY ASM	BY KRN	BY RMS	
INDEX TO WORKING PAPERS						
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SECTION - A

Smith Partnership

For the Year Ended 31 March 2016

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Smith Partnership

Accounts

for the year ended 31 March 2016

Smith Partnership

Partnership information

Partners

Mr J Smith
Mrs J Smith

Accountants

Friendly Accountants
Consultancy House
220 Wards Road
Ilford Essex
United Kingdom
IG2 7DY

Business address

124 High Street
England City
PO23 XRT

Smith Partnership

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Smith Partnership

Accountants' report on the accounts to Smith Partnership

As described on page 3 - 4 you have approved the accounts for the year ended 31 March 2016 set out on pages 2 to 6. In accordance with your instructions we have compiled these accounts from the accounting records and information and explanations supplied to us.

Friendly Accountants

Consultancy House
220 Wards Road
Ilford Essex
United Kingdom
IG2 7DY

Smith Partnership

Trading and profit and loss account for the year ended 31 March 2016

	2016		2015	
	£	£	£	£
Income				
Sales		119,270		123,452
Cost of sales				
Opening stock	3,900		4,550	
Purchases	35,692		40,353	
Catering supplies	550		772	
	40,142		45,675	
Closing stock	(3,525)		(3,900)	
		36,617		41,775
		82,653		81,677
Expenses				
Wages and salaries	5,200		5,000	
Rent & service charges	15,165		15,115	
Rates and water	5,570		5,448	
Insurance	231		294	
Light and heat	4,660		3,253	
Cleaning	839		1,179	
Repairs and maintenance	65		340	
Printing, postage and stationery	123		150	
Advertising	150		100	
Telephone	232		512	
Motor expenses	2,709		2,576	
Legal and professional fees	240		240	
Accountancy	475		350	
Bank charges	305		269	
Sundry expenses	24		22	
Subscriptions	60		119	
Depreciation on FF & Equipment	548		572	
Depreciation on motor vehicles	143		190	
Depreciation Computer equipment	99		116	
		(36,838)		(35,845)
Profit before appropriation		45,815		45,832

Smith Partnership

Balance sheet as at 31 March 2016

	Notes	2016		2015	
		£	£	£	£
Fixed assets					
Intangible assets	1		23,000		23,000
Tangible assets	2		7,089		7,467
			<u>30,089</u>		<u>30,467</u>
Current assets					
Stocks and work-in-progress	3	3,525		3,900	
Debtors	4	4,885		4,842	
Cash at bank and in hand		1,540		1,504	
		<u>9,950</u>		<u>10,246</u>	
Current liabilities (note 5)					
Trade creditors		1,437		3,408	
Other creditors		425		497	
Accruals		470		590	
		<u>2,332</u>		<u>4,495</u>	
Net current assets			<u>7,618</u>		<u>5,751</u>
Total assets less current liabilities			<u>37,707</u>		<u>36,218</u>
Financed by:					
Current accounts	6		37,707		36,218
			<u>37,707</u>		<u>36,218</u>

Smith Partnership

We approve these accounts and confirm that we have made available all relevant records and information for their preparation.

Mr J Smith

Mrs J Smith

Partners

Date:

Smith Partnership
Notes to the Accounts
for the year ended 31 March 2016

1. Intangible fixed assets

	Goodwill	Total
	£	£
Cost		
At 1 April 2015	23,000	23,000
At 31 March 2016	<u>23,000</u>	<u>23,000</u>
Net book values		
At 31 March 2016	<u>23,000</u>	<u>23,000</u>
At 31 March 2015	<u>23,000</u>	<u>23,000</u>

2. Tangible assets

	Leasehold Property	Fixtures and fittings	Motor vehicles	Computer Equipments	Total
	£	£	£	£	£
Cost					
At 1 April 2015	3,000	9,957	5,000	775	18,732
Additions	-	412	-	-	412
At 31 March 2016	<u>3,000</u>	<u>10,369</u>	<u>5,000</u>	<u>775</u>	<u>19,144</u>
Depreciation					
At 1 April 2015	-	6,719	4,430	116	11,265
Charge for the year	-	548	143	99	790
At 31 March 2016	<u>-</u>	<u>7,267</u>	<u>4,573</u>	<u>215</u>	<u>12,055</u>
Net book values					
At 31 March 2016	<u>3,000</u>	<u>3,102</u>	<u>427</u>	<u>560</u>	<u>7,089</u>
At 31 March 2015	<u>3,000</u>	<u>3,238</u>	<u>570</u>	<u>659</u>	<u>7,467</u>

3. Stocks

	2016	2015
	£	£
Finished goods and goods for resale	<u>3,525</u>	<u>3,900</u>

Smith Partnership
Notes to the Accounts
for the year ended 31 March 2016

4. Debtors		2016	2015		
		£	£		
Trade debtors		890	890		
Prepayments and accrued income		3,995	3,952		
		<u>4,885</u>	<u>4,842</u>		
5. Current liabilities		2016	2015		
		£	£		
Trade creditors		1,437	3,408		
Taxes and social security costs		425	497		
Accruals and deferred income		470	590		
		<u>2,332</u>	<u>4,495</u>		
6. Partners' current accounts					
	Opening balance	Share of profits	Balance before tax & drawings	Drawings	Closing balance
	£	£	£	£	£
Mr J Smith	18,109	22,908	41,017	(22,163)	18,854
Mrs J Smith	18,109	22,908	41,017	(22,163)	18,854
	<u>36,218</u>	<u>45,816</u>	<u>82,034</u>	<u>(44,326)</u>	<u>37,708</u>

Smith Partnership
Formatted Trial Balance
for the year ended 31 March 2016

Code	Description	Mar 16 Current £	Mar 15 Comp. £	Variance £
Profit & Loss Account				
Sales				
001	Sales	119,270	123,452	(4,182)
		<u>119,270</u>	<u>123,452</u>	<u>4,182</u>
Cost of sales				
100	Opening stock	3,900	4,550	(650)
112	Purchases	35,692	40,353	(4,661)
113	Catering supplies	550	772	(222)
121	Closing stock	(3,525)	(3,900)	375
		<u>36,617</u>	<u>41,775</u>	<u>5,158</u>
Gross profit		82,653 69.30%	81,677 66.16%	976 3.14%
Administration Expenses				
301	Wages and salaries	5,200	5,000	200
322	Rent & service charges	15,165	15,115	50
323	Rates and water	5,570	5,448	122
326	Insurance	231	294	(63)
331	Light and heat	4,660	3,253	1,407
332	Cleaning	839	1,179	(340)
334	Repairs and maintenance	65	340	(275)
341	Printing, postage and stationery	123	150	(27)
342	Advertising	150	100	50
345	Telephone	232	512	(280)
351	Motor expenses	2,709	2,576	133
365	Legal and professional fees	240	240	-
368	Accountancy	475	350	125
371	Bank charges	305	269	36
381	Sundry expenses	24	22	2
386	Subscriptions	60	119	(59)
396	Depreciation on FF & Equipment	548	572	(24)
397	Depreciation on motor vehicles	143	190	(47)
397A	Depreciation Computer equipment	99	116	(17)
		<u>36,838</u>	<u>35,845</u>	<u>993</u>
Total Overheads		<u>36,838</u>	<u>35,845</u>	<u>993</u>
Profit		<u>45,815</u>	<u>45,832</u>	<u>(17)</u>
Balance Sheet				

Smith Partnership
Formatted Trial Balance
for the year ended 31 March 2016

Fixed Assets

611	Goodwill cost b/fwd	23,000	23,000	-
621	Leasehold cost or valuation b/fwd	3,000	3,000	-
661	Fixtures and fittings cost b/fwd	9,957	9,849	108
662	FF & Equipment additions at cost	412	108	304
665	FF & Equipment acc depn b/fwd	(6,719)	(6,147)	(572)
666	FF & Equipment depn charge	(548)	(572)	24
671	Motor vehicles cost b/fwd	5,000	5,000	-
675	Motor vehicles acc depn b/fwd	(4,430)	(4,240)	(190)
676	Motor vehicles depn charge for period	(143)	(190)	47
67A	Computer equipments cost b/fwd	775	-	775
67B	Computer equipments additions at cost	-	775	(775)
67D	Computer equipments acc depn b/fwd	(116)	-	(116)
67E	Computer equipments depn charge	(99)	(116)	17
		<u>30,089</u>	<u>30,467</u>	<u>(378)</u>

Current Assets

701	Closing stock	3,525	3,900	(375)
712	Trade debtors	890	890	-
751	Prepayments	3,995	3,952	43
771	Bank current account 1	657	672	(15)
781	Cash in hand	883	832	51
		<u>9,950</u>	<u>10,246</u>	<u>(296)</u>

Current Liabilities

813	Trade creditors	1,437	3,408	(1,971)
845	VAT	425	497	(72)
881	Accruals	470	590	(120)
		<u>2,332</u>	<u>4,495</u>	<u>(2,163)</u>

Net Current assets

		<u>7,618</u>	<u>5,751</u>	<u>1,867</u>
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Net assets

		<u><u>37,707</u></u>	<u><u>36,218</u></u>	<u><u>1,489</u></u>
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Capital

Profit & Loss Account		45,815	45,832	17
9501	Partner 1 curr acc b/f	18,109	16,940	1,169
9502	Partner 2 curr acc b/f	18,109	16,940	1,169
9561	Partner 1 curr acc drawings	22,163	21,747	416
9562	Partner 2 curr acc drawings	22,163	21,747	416
		<u>37,707</u>	<u>36,218</u>	<u>1,489</u>

Smith Partnership
124 High Street
England City
PO23 XRT

25 October 2016

Friendly Accountants
Consultancy House
220 Wards Road
Ilford
Essex
United Kingdom
IG2 7DY

Ref: FA/SP001/Anshul

Dear Sir

Accounts of Smith Partnership for the year ended 31 March 2016

We are writing to you in connection with your preparation of the above accounts and confirm to the best of our knowledge and belief, the following information and representations given to you in connection with the accounts are true and fair.

Accounting Records

All receipts, payments, income and expenditure have been recorded in the books and records of the business, which provide complete accounts of all transactions for the year under review.

BALANCE SHEET

Assets:

During the year under review, the business has acquired Fixtures and fittings as at a cost of £412.

The business owned and held the following fixed assets as on 31 March 2016 with the net book values of:

	£
◆ Goodwill	23,000
◆ Leasehold property	3,000
◆ Fixtures and fittings	3,102
◆ Motor vehicles	427
◆ Computer Equipments	560

The value of stock as at 31 March 2016 was £3,525 valued at lower of cost and net realisable value after making due allowance for obsolete and slow moving items.

Trade debtors as at 31 March 2016 were £890.

Prepayments as at 31 March 2016 were £3,995.

All cash transactions during the year have been fully included in the accounts. The cash in hand as at 31 March 2016 was £883.

The business had following Bank account:

Balance at 31 March 2016

	£
◆ Natwest Current Account	657

Liabilities:

All liabilities to date have been provided for and are fully reflected in the accounts. This includes:

	£
◆ Trade creditors	1,437
◆ VAT	425
◆ Accruals	470

TRADING AND PROFIT & LOSS ACCOUNT

All income from the business activities has been fully included in the accounts.

All expenditure included in the Trading and Profit & Loss account were properly incurred in connection with the business activities and had been duly authorised by the partners.

In particular, we confirm the following amounts were incurred for the year in respect of:

	£
◆ Purchases	35,692
◆ Catering supplies	550
◆ Wages and salaries	5,200
◆ Rent & service charges	15,165
◆ Rates and water	5,570
◆ Insurance	231
◆ Light and heat	4,660
◆ Cleaning	839
◆ Repairs and maintenance	65
◆ Printing, postage and stationery	123
◆ Advertising	150
◆ Telephone	232
◆ Motor expenses	2,709
◆ Legal and professional fees	240
◆ Accountancy	475
◆ Bank charges	305
◆ Sundry expenses	24
◆ Subscriptions	60

The sales for the year were as follows:

	£
◆ Sales	119,270

The gross profit margin for the year was 69.30% as compared to 66.16% in the previous year.

Capital Account:

We agree with the total drawings as per attached schedule, which include £44,000 cash drawings by us.

Missing Documents:

We confirm that we are unable to provide you with following documents and information: -

- Wages details for the period of Jan-16 To March-16.
- Closing stock details.
- Cheque stubs are missing for whole year of Natwest current account.

In absence of above documents and information, we accept any estimates that you have made in preparing the accounts as reasonable and acknowledge that you have made us aware of such.

Finally:

We understand that it is our responsibility to maintain proper books and records and it is an offence not to do so.

We confirm that the books, records and information provided to you will correctly, completely and accurately reflect our business transactions and details to the best of our abilities.

We confirm that no event occurred between the Balance sheet date and the date of this letter, which would materially affect the amounts or manner in which significant items are reflected in the accounts.

Post Balance Sheet Date Events

I confirm that no events have occurred between the Balance Sheet date and the date on this letter, which would materially affect the amounts, or the manner in which significant items are reflected in the accounts.

Yours faithfully,

.....

Mr J Smith
Partners - Smith Partnership

.....

Mrs J Smith

Nominal Account Details

Client : Smith Partnership
 Year End : 31/03/16

From Nominal Code **9561** To Nominal Code **9562**
 Transactions Sorted by

Account 9561 Partner 1 curr acc drawings

Tran. No.	Bat. No.	Date	RefNo	Narrative	Debit	Credit	Balance	Type	Analysis
681	15	31/03/16	B/2/1	Jnl-10-10% Private use provided of telephone and motor expenses	326.78		326.78	JNL	
692	15	31/03/16	B/2/1	Jnl-14-Drawings distributed equally		163.39	163.39	JNL	
701	15	31/03/16	B/2/1	Jnl 18 - Cash drawing provided	22,000.00		22,163.39	JNL	
Totals					<u>22,326.78</u>	<u>163.39</u>	<u>22,163.39</u>		

Account 9562 Partner 2 curr acc drawings

Tran. No.	Bat. No.	Date	RefNo	Narrative	Debit	Credit	Balance	Type	Analysis
691	15	31/03/16	B/2/1	Jnl-14-Drawings distributed equally	163.39		163.39	JNL	
703	15	31/03/16	B/2/1	Jnl 18 - Cash drawing provided	22,000.00		22,163.39	JNL	
Totals					<u>22,163.39</u>	<u>0.00</u>	<u>22,163.39</u>		

A/3 Notes

Trading as: Smith Partnership		Y/E: 31.03.2016
Reference: FA/SP001	Reviewed By: ASM	Date : 03.06.2016

Sr. No.	Particulars	Solution
1.	<p><u>General: -</u></p> <ul style="list-style-type: none"> - We have prepared accounts based on the VAT and bank statements provided by the client. - These are draft accounts subject to amendments upon review and meeting with the client. 	
2.	<p><u>Gross Profit Margin:</u></p> <ul style="list-style-type: none"> - Gross profit margin for the year is 69.30% as compared to 66.16% in previous year. 	
3.	<p><u>Fixed Assets:</u></p> <ul style="list-style-type: none"> - Oven purchased during the year is capitalised and charged depreciation for the year. 	
4.	<p><u>Stock in hand:</u></p> <ul style="list-style-type: none"> - In absence of details, closing stock is estimated at £3,525 for the time being. Upon receipt of actual stock as on year end date, accounts will be amended accordingly. 	
5.	<p><u>Trade Debtors:</u></p> <ul style="list-style-type: none"> - We could not locate any receipts towards opening debtors in bank account. Hence the same has been c/fwd to next year. Kindly check and confirm with the client if the same has been received in cash. 	
6.	<p><u>Trade Creditors:</u></p> <ul style="list-style-type: none"> - Trade creditors are subject to confirmation as on year end date. 	
7.	<p><u>VAT:</u></p> <ul style="list-style-type: none"> - Closing balance of VAT control account indicates unpaid VAT for the Q/e Mar-16 as per VAT return. 	
8.	<p><u>Cash and bank balance:</u></p> <ul style="list-style-type: none"> - Bank balance is reconciled with the statement as on year end date. 	

	<ul style="list-style-type: none">- Cash in hand is subject to confirmation at the end of the year.	
9.	<p><u>Capital account:</u></p> <ul style="list-style-type: none">- Kindly confirm transactions reported in partners' capital account during the year.- We have provided cash drawings of £22k to each partner. Please confirm with the client.- 10% of Private use is provided on Telephone and Motor expenses.	

A/4 Queries

Trading as: Smith Partnership		Y/E: 31.03.2016
Reference: FA/SP001	Reviewed By: ASM	Date : 03.06.2016

Sr. No.	Particulars	Solution
01.	<p>❖ <u>Missing Information:</u></p> <ul style="list-style-type: none"> • Wages details for the period of Jan-16 to March-16. • Closing stock details. • Cheque stubs are missing for whole year of Natwest current account. <p>❖ <u>Queries to be discussed with the client:</u></p> <ul style="list-style-type: none"> • We have estimated following expenses during the year. Please confirm with the client or provide details of charge for the year. <ul style="list-style-type: none"> - Wages and salaries £1,300 (estimated for the Q/e Mar-16) based on the client sheet. - Printing postage and stationery £100. - Motor expenses £3,010. - Sundry expenses £25. 	

CLIENT : Smith Partnership
 REF : FA/SP001
 Year Ended: 31.03.2016

List of Outstanding Points – III Analytical Review

	<u>Ref:</u>	<u>Y/E:</u> <u>31.03.16</u>	<u>Y/E:</u> <u>31.03.15</u>
1	Gross Profit Margin:	69.30%	66.16%
2	Net Profit Margin:	38.41%	37.13%
3	Turnover:	£ 119,270	£ 123,452
	Turnover has decreased in the current year as compared to previous year. It is booked per VAT return.		
4	Rent and Service charges:	15,165	15,115
	Quarterly rent and service charges paid to Lambert Smith Hampton is charged per invoices.		
5	Insurance:	231	294
	Xbridge insurance is charged to business insurance.		
6	Light and Heat:	4,660	3,253
	E-on is charged to business expenses per bank payment. We have not been provided with the invoices for the year.		
7	Legal and professional fees:	240	240
	Annual renewal of Parking Permit is charged to legal and professional fees.		

Trading as: Smith Partnership
Reference: FA/SP001

Y/E: 31/03/16
Date: 20/10/16

Executive Summary- Applicable to each and every working paper file: (Please keep a print out of this in the w/p file)

1) Balance sheet and Trading and Profit and Loss print outs cross-referenced to working paper lead schedules.	Yes.
2) A completed Companies Act checklist for all corporate organisation.	Yes
3) All lead schedules must be cross-referenced to detailed schedules.	Yes
4) Print out of final TB from book-keeping package (sage,MYOB,etc) ensuring all entries mirror the statutory accounts.	Yes
5) Increase/decrease in sales and explanation for the change.	Yes
6) Where appropriate, the sales mix and change as compared with previous year.	N.A
7) Increase/decrease in GP margin and explanation for the change.	Yes
8) Analytical review schedule cross-referenced to working paper highlighting expenses reviewed for tax purpose. Please keep detailed directors account schedule.	Yes
9) Schedule for reportable P11D items.	N.A.
10) Explanation for unusual increase/decrease in debtors/prepayments and creditors/accruals. Each Debtor/creditor cross-referenced to detailed schedules. Highlight any over-drawn directors account. Ensure CT 600a completed where applicable.	Yes
11) Refer to item that you have encountered during accounts production that you feel further attention.	N.A.
12) Notes and queries to be cleared/discussed with client/manager/partner.	A/4 Queries
13) List of books and records	As per Log-in Sheet.

POINTS TO IMPROVE BOOK KEEPING & ACCOUNTS RECORDS

1. Physical Stock count should be taken at the end of each financial year and if possible, at the end of each VAT quarter (if applicable). If necessary, have an independent stock-takers do it for you especially at the end of financial year.
2. Records of all sales records should be maintained for each day of trading.
3. Cash balance should be counted at the end of financial year or better still if counted on a regular basis.
4. Cash drawings should be recorded whenever drawn by the Proprietor/Partners/Directors.
5. Any private funds put into the business should also be recorded with dates and details of the source of such funds.
6. Prepare a list of amounts not paid to various suppliers in respect of goods & services at the end of each VAT quarterly/monthly year.
7. File statements in respect of old and new bank loans and hire purchase documents in one file.
8. Never lose or misplace any bank statements. It is expensive to order a replacement copy.
9. Remember to write payment details of all cheques on the stubs/counterfoils. Please do not leave them blank.
10. Keep records of any rental income and expenses for various properties and send the information to us for each VAT quarter (if applicable) or at the end of the year.
11. Also keep in the file a copy of completion statement in respect of acquisition of any new business, property, etc. Make sure that breakdown of such acquisition is available to your accountants.

Client Name: Mr. J P Smith
Report: Tax calculation (SA302)
Assessment Year: Year to 5 April 2016

Client Ref: SMI101
UTR: 1111111111

£ £ £ £

Tax Calculation for Year to 5 April 2016

Income received (before tax taken off)

Profit from partnerships	22,413	
Total income received		22,413
Less Personal Allowance		(10,600)
Total income on which tax is due		11,813

Allocation of income to rate bands

	Non-savings income etc.	11,813.00	@ 20% =	2,362.60
Total income on which tax has been charged		11,813.00		
Income Tax charged				2,362.60
National Insurance contributions				
Class 2 National Insurance contributions				145.60
Class 4 National Insurance contributions	14,353.00	@ 9% =		1,291.77
Income Tax, Class 2 and Class 4 National Insurance contributions				3,799.97
Tax that you owe				3,799.97

Summary

31 January 2017

Balancing payment for tax year to 5 April 2016	3,799.97	
First payment on account for tax year to 5 April 2017	1,827.18	
Total amount due		5,627.15

31 July 2017

Second payment on account for tax year to 5 April 2017		1,827.19
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Appendix

National Insurance contributions

Profits from partnerships

Smith Partnership	22,413.00	
Total profits		22,413.00

Class 2 National Insurance contributions		145.60
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Client Name: Mr. J P Smith
Report: Tax calculation (SA302)
Assessment Year: Year to 5 April 2016

Client Ref: SMI101
UTR: 1111111111

£ £ £ £

Class 4 National Insurance contributions

Annual maximum Class 4 NIC

Total profits less adjustments	22,413.00	
Lower limit	(8,060.00)	
Profits chargeable	14,353.00	
Class 4 NIC at 9% on profits chargeable		1,291.77

Client Name: Mrs. J Smith
Report: Tax calculation (SA302)
Assessment Year: Year to 5 April 2016

Client Ref: SMI103
UTR: 2222222222

£ £ £ £

Tax Calculation for Year to 5 April 2016

Income received (before tax taken off)

Profit from partnerships	22,413		
Total income received		22,413	
Less Personal Allowance		(10,600)	
Total income on which tax is due		11,813	

Allocation of income to rate bands

Non-savings income etc.	11,813.00	@ 20% =	2,362.60
Total income on which tax has been charged	11,813.00		
Income Tax charged			2,362.60

National Insurance contributions

Class 2 National Insurance contributions			145.60
Class 4 National Insurance contributions	14,353.00	@ 9% =	1,291.77
Income Tax, Class 2 and Class 4 National Insurance contributions			3,799.97
Tax that you owe			3,799.97

Summary

31 January 2017

Balancing payment for tax year to 5 April 2016	3,799.97		
First payment on account for tax year to 5 April 2017	1,827.18		
Total amount due		5,627.15	

31 July 2017

Second payment on account for tax year to 5 April 2017		1,827.19	
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Appendix

National Insurance contributions

Profits from partnerships

Smith Partnership	22,413.00		
Total profits		22,413.00	

Class 2 National Insurance contributions			145.60
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Client Name: Mrs. J Smith
Report: Tax calculation (SA302)
Assessment Year: Year to 5 April 2016

Client Ref: SMI103
UTR: 2222222222

£ £ £ £

Class 4 National Insurance contributions

Annual maximum Class 4 NIC

Total profits less adjustments	22,413.00	
Lower limit	(8,060.00)	
Profits chargeable	14,353.00	
Class 4 NIC at 9% on profits chargeable		1,291.77

Business name: Smith Partnership
Report: Adjusted Profit Computation Summary
Accounting period: 01/04/2015 - 31/03/2016

Client Ref: SMITHPR
Tax Ref: 3333333333

Adjusted Profit Computation Summary

	£	£
Profit per accounts		45,815
Add		
Disallowable expenses	790	790
	<hr/>	<hr/>
		46,605
Deduct		
Capital allowances	1,779	1,779
	<hr/>	<hr/>
Adjusted profit		<u>44,826</u>

Client : Smith Partnership

Tax Year 2015-16

Tax Planning Tips

- If you trade through limited company, you will save 9% tax of Class IV NIC £1,291.77 and £145.60 of Class 2 NIC each for both the partners. Total tax saving will be £2,874.74.

Friendly Accountants